

City of West Lafayette, Indiana
Board of Public Works and Safety
AMENDED MINUTES

JUNE 14, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Elizabeth M. Stull, and Mayor John R. Dennis, who presided. Member Jonathan C. Speaker was absent.

1. APPROVAL OF MINUTES

a. June 7, 2010, Meeting

Ms. Stull moved to accept the minutes of the June 7, 2010, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. RFP Opening: Equipment Lease/Purchase Financing – Clerk-Treasurer

Clerk-Treasurer Rhodes explained that the RFPs to be opened are for lease/purchase financing of \$311,133.51 for City equipment. She stated that she would read the interest rates provided, but that those might not be the actual effective interest rates, when fees are added.

Clerk-Treasurer Rhodes read the RFPs aloud:

Quote from	Interest Rate as Bid [%]	Semiannual Payment [\$]	Total Cost of Lease with Interest [\$]
Municipal Services Group	3.74	58,920.95	358,525.70
Huntington Bank	2.21	53,348.91*	320,793.46*
Chase Equipment Finance	3.1442	54,712.98	328,227.88
CalFirst	3.27	54,831.68	328,990.08
PNC Equipment Finance	3.15	54,721.11	328,326.66
Capital One Bank	3.87	58,961.39	353,768.34
Fifth Third Leasing	2.55	54,167.54	325,255.24
Old National Bank	3.25	54,824.99	329,249.94
1st Source Bank	3.99	55,522.31	333,133.86
Republic First National	3.519	55,073.88	330,443.28

Clerk-Treasurer Rhodes said that she would review the proposals for lease/purchase financing, would determine whether all the non-collusion affidavits have been received, since there were two electronic submissions, and would make a recommendation at next week's Board meeting.

Ms. Stull moved that the proposals be taken under advisement. Ms. Booker seconded the motion.

*Huntington Bank's submission was corrected for an error in calculation of payments at the 2.21% rate. The corrected semiannual payment is \$53,925.17 and the corrected Total Cost of Lease is \$321,369.72.

Mr. Marley asked whether the rates were indicative of any other fees. Clerk-Treasurer Rhodes answered that some are inclusive of fees, some are not, and that is why the total cost will be calculated for each lease.

The motion was adopted.

b. Claims

- i. AP Docket \$363,927.23
- ii. AP Docket 352.16

Ms. Booker moved that the claims be approved. Ms. Stull seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

c. Informational Items

- i. Report on Quote Openings on June 10, 2010 – Development
 - (a) Northwestern Avenue Sidewalk Brick Paver Replacement Project
and
 - (b) Village Furnishing Concrete Pad Project

Director of Development Poole presented these items for Board and public information only. The Redevelopment Commission will pay for these projects. The Northwestern Avenue Sidewalk Brick Paver Replacement Project is to replace pavers along Northwestern Avenue from approximately Potbelly's to Einstein Brothers Bagels. The pavers have failed over time. An ADA ramp will also be replaced. The other item, the Village Furnishing Concrete Pad Project, is to add concrete bases for benches, trash cans, and a kiosk. These will bring the streetscape projects in the Village closer to completion. Mayor Dennis asked whether these projects will be completed before the students return. Mr. Poole answered that they plan to finish the work on both before the fall semester begins.

- ii. Projects Payments Listing – Engineering

There were no questions or comments on the listing.

d. Other Items

- i. Mr. Marley asked when the track at the high school would be finished. Parks Superintendent Payne answered that the striping will be completed first, then the benches and signs will be installed; landscaping has been done. The school is working to finish the maintenance work.

- ii. Utility Director Henderson announced that 11,000 gallons of grease have been received from haulers in the past week. A marketing piece was developed, which generated responses from potential haulers within a few days. Permit applications have been sent. Mayor Dennis asked Mr. Henderson to provide details of what the City does with the grease. Utility Director Henderson explained that the grease is fed into the digesters where methane gas is created. The methane is used by the microturbines to create electricity. About 15% of the Utility's needs are being

generated by the Utility now. During the summer months, typically, there is not as much activity with Purdue out of session, but it is possible that grease hauled to the City will eliminate the lower percentage generated. Mahoney Environmental has requested to have a regular schedule, every Monday and Friday. Two permits have been issued, to Mahoney Environmental and Kleenco. Ms. Booker asked how far away the grease might come from. Mr. Henderson answered that the first load delivered was from a Hardee's in Warsaw.

iii. Director of Development Poole announced that tomorrow, two signs would be put up in the area, one in the Chauncey Hill-Village area and the other in the Levee area. These are cultural districting signs and will be placed on the Chauncey Hill Mall annex building for venues in the Purdue-Village area, and the other will be on the Sparketone Dry Cleaner building with the Riverfront District highlighted. Mr. Poole added that on Saturday, the Taste of Tippecanoe will be held from 3:00 p.m. to midnight in the Lafayette-West Lafayette area. Mayor Dennis asked whether the signs were hand painted. Mr. Poole answered that they are vinyl on aluminum.

iv. Fire Chief Drew mentioned that a fire caused by a lightning strike on Saturday was a situation that was handled perfectly. The residents left their home and called 911. The Fire Department responded in fewer than two minutes. Water was put on the fire quickly, and foam was used to penetrate deeper into the cracks, helping to knock the fire down quickly. While the homeowners have some damage to their home, it is minimal compared to what could have been. Mayor Dennis congratulated Chief Drew and the Fire Department for their prompt response. Chief Drew added that thanks, too, go to the residents who called right away and for the entire system.

v. City Engineer Buck distributed a map of the Indian Trail and Huron Sewer Repair Project, for which quotes were received and a contract signed at previous Board meetings. The Engineering Department held a meeting with Atlas Excavating last week, to discuss traffic maintenance; the map, which shows both signage and the area of the intersection that will be taken up with the work, was a result of that meeting. Traffic will be restricted somewhat during the day, with a flagger to direct traffic through the intersection, with full opening each evening. The work should take 7-10 working days; it will begin tomorrow. After the meeting, Mr. Buck distributed a press release to the media regarding the intersection traffic restriction.

Mr. Buck also mentioned that the Salisbury Street Resurfacing Project from Meridian and Robinson to Wiggins and Fowler encountered a problem with utilities. Verizon had a structure that was previously unknown. It is a concrete manhole which has deteriorated. Verizon will replace the structure this week, without closing the intersection of Salisbury and Quincy, which the company had requested. There will be some lane restrictions and flaggers at the intersection. The resurfacing project should be completed within a few days, as soon as the manhole work is completed.

City Engineer Buck updated the Board on the work at Cumberland and US52. The lane restriction was lifted one day earlier than was planned. He thanked the Police Department for stationing an officer at the intersection; it was very helpful. Work will continue, with a ramp to be installed at the southwest quadrant, so there will be shoulder restrictions and the right-turn lane from Cumberland onto US52 South will be restricted. Right-turning traffic will be in the center lane, but no backups are expected. That portion of the work should be completed this week, weather permitting. Also at

that intersection, the landscapers are ready to add plantings to the pond area, as soon as the ground dries from the recent rains.

vi. Utility Director Henderson announced that tomorrow Mr. Thomas Easterly, Commissioner of the Indiana Department of Environmental Management (IDEM), will be here at 11:00 a.m., to officially designate the City as a CLEAN Community. Stakeholders, including department heads and people from the Go Greener Commission, worked for several months to create a list of projects which was submitted to IDEM for the City's Quality of Life Plan. This was part of the Clean Community Challenge, and the projects will be implemented over the next three years. The City is one of only 14 communities in the State to be so recognized. Mr. Easterly will present the City a plaque and roads signs. Mayor Dennis added that it is an honor to receive this award, and that the department heads have worked hard on this effort.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.